



P. O. Box 130
 Munith, MI 49259
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Mechanical Permit Application

Authority: 1972 PA 232
 Completion: Mandatory to obtain permit
 Penalty: Permit can not be issued

I. Job Location

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required	
STREET ADDRESS & JOB LOCATION (Street No. and Name)		NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township OF:	COUNTY

II. Contractor/Homeowner Information

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	NAME	LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street No. and Name)	CITY	STATE	ZIP CODE
TELEPHONE NUMBER (Include Area Code)	FEDERAL EMPLOYER ID NUMBER (or reason for exemption)		
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)	MESC EMPLOYER NUMBER (or reason for exemption)		

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> LP Tank	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

IV. Plan Review Required

Plans must be submitted with an Application for Plan Examination before a permit can be issued, except as listed below.

Plans are not required for the following: **Plans Not Required**

- One-and two-family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
- Alterations and repair work determined by the mechanical official to be of a minor nature.
- Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box above "**Plans Not Required.**"

What is the building size in square footage? _____
 What is the input rating of the heating system in this building? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF LICENSEE OR HOMEOWNER (Homeowner's signature indicates compliance with Section VI Homeowner Affidavit)	DATE
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VI. Homeowner Affidavit

I hereby certify the mechanical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and **shall not be enclosed, covered up**, or put into operation until it has been **inspected and approved** by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

VII. Fee Clarification

Application Fee (**non-refundable**)
 Inspections \$60.00 per

FEE	UNIT	TOTAL
\$60.00	1	\$60.00
\$60.00		

TOTAL: _____

VIII. Instructions for Completing Application

General: Mechanical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.** When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location and permit number.**

Expiration of Permit: All permit are valid for 1 year as long as work is progressing and inspections are requested and conducted. a renewal fee of \$90.00 will be charged to extend the permit another year. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

The Department will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

Please check all that apply to the mechanical of your building:

HEATING EQUIPMENT:		# ITEMS
Residential Heating System (includes Duct, Gas Piping & Vent)		
Commercial Heating System		
Residential/Commercial Replacement Equip.		
Boilers Under 6 Family and/or 200,000 BTU/hr.		
Solid Fuel Equipment		
Gas Burning Fireplace		
Water Heater		
Duct work Only		
Solar; set of 3 panels (includes piping)		
Chimney-Factory Built (installed w/o appliance)		

FUEL PIPING:		
Each fuel piping system installed		

AIR HANDLERS, SELF CONTAINED UNITS:		
Under 10,000 CFM		
Over 10,000 CFM		

AIR CONDITIONING & HEATING PUMPS:		
Residential Air Conditioning		
Chillers		
Evaporator Coils		
Cooling Towers		
Heating Pumps- Residential		

VENTILATION, EXHAUST & HOOD SYSTEM:		
Bath & Kitchen Exhaust - Residential		
Under 10,000 CFM (vent or exhaust)		
Over 10,000 CFM (vent or exhaust)		
Commercial Hoods		

TANKS		
Aboveground		
Aboveground Connection		
Underground		
Underground Connection		

HEAT RECOVERY UNITS:		
V.A.V. Boxes		
Unit Ventilators		
Unit Heaters		

FIRE SUPPRESSION SYSTEM		
Under \$2,000		
2,000 - 7,999		
Each additional \$8,000		

OTHER		