



Building Department  
 Located at: 9773 Mt. Hope Rd. Munith, MI 49259  
 Mail to: 9773 Mt. Hope Road Munith, MI 49259  
 517-596-8200 office/517-596-8600 fax  
[www.waterlootwpmi.com](http://www.waterlootwpmi.com)  
 Hours: Mon, Tues, Thurs, & Fri. 9 am - 1 pm Wed 1 pm - 5 pm

## Application for Building Permit

**IMPORTANT: Applicant must complete all items**

*Fees:*

Application Fees:	\$30.00	Plan Review Fee:	\$60.00 (decks are \$30.00)
Each Inspection Fee:	\$60.00	Re-inspection Fee:	\$65.00
Demo Fee:	\$60.00		

Building Inspector: Charlie Barnum 517-936-6910      Building Clerk: Katie Smith 517-596-8200  
*\*See attached sheet for inspection information\**

<b>1.) LOCATION OF BUILDING</b>		
ADDRESS:		
CITY:	COUNTY:	ZIP CODE:
BETWEEN:	AND:	
<small>(cross street)</small>	<small>(cross street)</small>	
<b>a. IDENTIFICATION: OWNER OR LESSEE</b>		
NAME:	PHONE NO.	
ADDRESS:		
CITY:	STATE:	ZIP CODE:
<b>2.) CONTRACTOR</b>		
NAME:	PHONE NO.	
ADDRESS:		
CITY:	STATE:	ZIP CODE:
BUILDER LICENSE NO.	EXPIRATION DATE:	
FEDERAL EMPLOYER ID NO.	MESC NUMBER:	
WORKERS COMP. INSURANCE CARRIER:		
<b>3.) TRADE PERMITS NEEDED:</b>		
<i>Separate applications must be completed</i>		
ELECTRICAL	<input type="checkbox"/>	
MECHANICAL	<input type="checkbox"/>	
PLUMBING	<input type="checkbox"/>	

"Section 23a of the State construction Codes Acts of 1972, Act NO. 230 of Public Acts of 1972, being Section 125.152a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this State relating to persons who perform work on residential structure. Violators of Section 23a are subject to civil fines."

**4.) PROJECT DESCRIPTION:**

- NEW BUILDING     ADDITION     ALTERATION     DEMOLITION  
 SIGN     DET. GARAGE     SWIMMING POOL     POLE BARN  
 MODULAR     FOUNDATION ONLY     MOBILE HOME SET-UP  
 ATTACHED GARAGE     ACCESSORY STRUCTURE     OTHER \_\_\_\_\_

BRIEF DESCRIPTION OF PROJECT: \_\_\_\_\_

**5.) BUILDING INFORMATION:**

WIDTH: \_\_\_\_\_ LENGTH: \_\_\_\_\_ HEIGHT: \_\_\_\_\_  
 SQ FEET: \_\_\_\_\_ NUMBER OF STORIES: \_\_\_\_\_  
 SQ FOOTAGE BY FLOOR: \_\_\_\_\_  
 1ST FLOOR: \_\_\_\_\_ 2ND FLOOR: \_\_\_\_\_ GARAGE: \_\_\_\_\_  
 BASEMENT: \_\_\_\_\_ PORCH/DECK \_\_\_\_\_  
 IS BASEMENT FINISHED?  YES  NO  
*(If basement is not finished after house has been completed a separate permit will be required.)*

**6.) PROJECT VALUE:**

\$ \_\_\_\_\_

**7.) IS EXCAVATION ON SITE LARGER THAN ONE ACRE, WITHIN 500 FT. OF A LAKE, STREAM OR COUNTY DRAIN?**

YES  NO

**8.) APPLICANT INFORMATION:**

*Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information:*

NAME: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

I hereby certify that the proposed work is authorized by the owner of record and I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

**9.) HOMEOWNER'S AFFIOAVIT:**

I hereby certify the construction work described on this permit application will be installed by myself in my own single-family dwelling in which I am living or about to occupy. All work will be installed in accordance with the building code adopted by The Township, and will not be enclosed, covered up, or put into use until it has been inspected and approved by the Building Inspector. I will cooperate with the Building Inspector and assume responsibility to arrange for the necessary inspections.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

Tentative Number of Building Inspections and Total Fees\*

Type of Construction	Total# of Inspections	Total Inspection Fees	Plan Review Fee	Application Fee	Estimated Total Fee for Building
New House (basic)#	8	\$420.00	\$60.00	\$30.00	\$510.00
Remodeling (basic)	8	\$420.00	\$60.00	\$30.00	\$510.00
Pole Barn#	4	\$180.00	\$60.00	\$30.00	\$270.00
Decks#	2/3	\$120.00/\$180.00	<b>\$30.00**</b>	\$30.00	\$150.00/\$210.00
Garages#	4	\$180.00	\$60.00	\$30.00	\$270.00
Commercial/ Industrial#	9	\$480.00	<b>\$125.00</b>	\$30.00	\$605.00
Pools^#	2	\$60.00	\$60.00	\$30.00	\$150.00
Pool with Deck ^#	3	\$120.00	\$60.00	\$30.00	\$210.00
Demolition	1	\$60.00	\$0	\$30.00	\$90.00
Roof	1	\$60.00	\$0	\$30.00	\$90.00
Roof w/OSB removal	2	\$120.00	\$0	\$30.00	\$150.00
Windows	1	\$60.00	\$0	\$30.00	\$90.00
Windows (reconfigure)	2	\$120.00	\$0	\$30.00	\$150.00
Mobile Home	3	\$180.00	\$0	\$30.00	\$210.00
Cell Tower#	5	\$300.00	<b>\$125.00</b>	\$30.00	\$455.00
Pre-Manufactured /Modular Home#	7	\$420.00	\$60.00	\$30.00	\$510.00
Handicap Ramp	1	\$60.00	\$0	\$30.00	\$90.00
Temporary Trailer~	1	\$60.00	\$0	\$30.00	\$90.00
Carport#	4	\$180.00	\$60.00	\$30.00	\$270.00
Solar Array – Ground Mount#	3	\$120.00	\$60.00	\$30.00	\$210.00
Solar Array – Roof Mount	2	\$60.00	\$60.00	\$30.00	\$150.00

\*Fees are subject to change without notice.

\*\*Plan reviews for decks are \$30.00 and \$60.00 for all else. There is no plan review fee for demolitions.

^Above ground pools (deeper than 24"/5,000 gallons) need a Building Permit and an Electrical Permit.

~Temporary Trailer install also requires an Electrical and Plumbing Permit.

#Zoning Permit is also needed.

NO PERMIT is needed to replace doors, including patio doors.